



Williamstown
Community
and Education
Centre Inc

Semester One 2019

9397 6168



**HOBSONS
BAY CITY
COUNCIL**



Semester One 2019

Term Dates & Contact Details

TERM 1 — 29 JANUARY TO 5 APRIL

TERM 2 — 23 APRIL TO 28 JUNE

Joan Kirner House

14 Thompson Street, Williamstown, 3016

Spotswood Community House

598 Melbourne Road, Spotswood, 3015

OFFICE HOURS:

9:00 am to 4:00 pm

Monday to Friday

Tel: 9397 6168

Web: williamstown-spotswoodcc.org.au

Email: admin@wcec.com.au

ABN: 67 864 341 860

TOID: 4640

Inc. Ass. Reg. No: A0014000T



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About Our Centre

Established in 1974, Williamstown Community and Education Centre Inc has been servicing the community for more than 45 years.

We manage two houses, Joan Kirner House and Spotswood Community House.

Our two houses provide support, skill development and social activities. We deliver quality adult education programs that reflect the interests and needs of all sectors of our community.



We have a strong commitment to the use of new technologies to improve learning outcomes for our community.

Our aim is to supply affordable, quality programs in a supportive, comfortable environment for our community.

We offer a variety of courses, programs, support and user groups as well as childcare and programs for those with a disability.

Both of our houses are wheelchair-friendly, and those with a disability are welcome to participate in any class or program.



Accredited English Language Classes

All new students need to make an appointment and be interviewed to ensure they are placed in a suitable class.

We offer the English as an Additional Language (EAL) Framework course.

Courses are government subsidised depending on eligibility. Individuals must meet Victorian Skills First Eligibility requirements.

This training is delivered with Victorian and Commonwealth Government funding.

See our website for more details.



English Language Courses

- Certificate II English as an Additional Language
- VU222603 Read and write simple personal communications and transactional texts.

Course Fees

Please contact our office for information on fees and timetables. Fees and charges are subject to change.





Pre-Accredited Courses

GROUP/CLASS	WHERE	WHEN
Beginners Writing	Joan Kirner House	Mondays
Communication Skills / Basic Literacy (Disability Group)	Joan Kirner House	Mondays
Beginners Reading	Dulcie Shaw House	Tuesdays
High Speaking	Joan Kirner House	Wednesdays
Intermediate Reading & Writing	Altona North Library	Tuesdays & Fridays
Intermediate Conversation	Spotswood Community House	Thursdays
Wakety Pals Drama (Disability Group)	Joan Kirner House	Thursdays
Beginners Conversation	Spotswood Community House	Fridays



Skills for Education and Employment

Suitable for people of working age who need help with reading, writing, numeracy or language skills to improve their job opportunities.

Clients are entitled to 650 hours free training within a two year period.

Job seekers need to be registered with Centrelink as unemployed and looking for work.

Clients must be referred to this training by Centrelink or a jobactive agency.





Adult Migrant English Program

The Adult Migrant English Program provides up to 510 hours of free English language lessons to eligible migrants and humanitarian entrants.

In an AMEP class you will learn English language skills and information about Australian society.

Please call for referrals.





Computer Classes


All computer classes are held at our modern training facility at Joan Kirner House and Altona North Library.

We deliver a diverse range of computer classes each year. These classes are led by our friendly and experienced teachers. We offer classes for beginners to intermediate level students.

Please call the Centre for more information.

Topics covered include

- Computers for Absolute Beginners
- Using Word and the basics of word processing
- Creating a spreadsheet
- Performing basic calculations in Excel
- Using Clip Art, creating and editing newsletters, flyers, cards, etc.
- How to create an email address and use Outlook.



All Child Care programs are run by highly skilled and qualified staff who believe that children learn through play.

They provide a fun, happy, secure and caring environment where children can learn and grow.

Childcare and Children's Activities

GROUP/CLASS

WHEN

Occasional Care

Monday, Thursday and Friday Mornings

Two + Year Old Activity Group

Tuesdays

Three Year Old Activity Group

Wednesdays

French Club for Kids

Wednesday Afternoons

Number Ninjas

Saturday Mornings

Adam Turnbull Acting

Saturday Mornings



WHERE

Joan Kirner House

Joan Kirner House

Joan Kirner House

Joan Kirner House

Joan Kirner House

Joan Kirner House

CONTACT

Call 9397 6168

Call 9397 6168

Call 9397 6168

Call Jim on 0432 719 034

Call Spiro on 0405 141 701

Call Adam on 0419 593 257

Community Development

COMMUNITY AND SOCIAL SUPPORT PROGRAMS

IPC Health Care

Joan Kirner House
Mondays and Wednesdays
Call 8368 3000

Odyssey House

Joan Kirner House
Tuesdays and Thursdays
Call 9420 7600

Adult Children of Alcoholics

Joan Kirner House
Saturday Mornings
Call Leisa 0425 768 808

LIFESTYLE PROGRAMS

Willy Walking Group

Joan Kirner House
Wednesday Mornings
Call 9397 6168

Kadampa Meditation

Joan Kirner House
Monday Evenings
Call Jake 9670 6369

Gentle Yoga and Meditation

Joan Kirner House
Friday Mornings
Call Deb 0448 978 818
www.yogadanam.com.au

Adam Turnbull Acting

Joan Kirner House
Saturday Mornings
Call Adam 0419 593 257

Bone Boosters (Gentle Exercise Program)

Joan Kirner House
Thursday Afternoons
Call 9397 6168

RECREATIONAL PROGRAMS

Willy Wargaming

Joan Kirner House
Friday evenings
Call Lily 0414 831 899

CAE Book Club

Joan Kirner House
Tuesdays—Monthly
Call Pam 0418 347 691

Australian Boating College

Spotswood Community House
Call Daniel 0408 369 664

Council Library Book Collection

Books to enjoy while at the Centre
Not for loan
Joan Kirner House

SPONSORED PROGRAMS

Putting the Informal into Formal Learning

Sponsored by Hobsons Bay City Council

Extra Curricula Project

Sponsored by Hobsons Bay Community Fund

Be Connected

Sponsored by Good Things Foundation





Facilities and Services

CENTRE AND ROOM HIRE

The houses and rooms can be rented on an ongoing or casual basis for meetings, seminars, children's birthdays, playgroups, programs and support and social groups.

For rates and conditions visit our website, drop in or call 9397 6168.





FACILITIES AND SERVICES

- Monthly Newsletter with details of current and new initiatives, services and programs. To subscribe, email **admin@wcec.com.au**
- Free Open Access computer with internet access for local residents
- Mobile Phone Recharge Bar
- Photocopying is available in black and white or colour in A4 or A3 at reasonable rates
- Recharge Scheme
- Automated External Defibrillator
- Seed Bank
- Fresh Produce Exchange
- Book, DVD, CD and electronic games Swap
- Recycle Programs
- Coffee Machine
- Daily Newspapers
- Community garden beds
- Open access to Joan's Garden
- Referrals to local services
- Fliers, brochures and information on local services and events
- Free Community BBQ — Monthly
- Free Willy Walking Group — Wednesdays
- Free Morning tea — Wednesdays
- Environmental Awareness Programs

Events Calendar and Acknowledgements

EVENT

WHEN

Cultural Diversity Week

March

Neighbourhood House Week

May

Volunteers Week

May

Refugee Week

June

OUR CENTRE GREATLY APPRECIATES THE SUPPORT OF

- Hobsons Bay City Council
- Victorian Adult Community and Further Education Board
- Victorian Department of Health and Human Services
- Victorian Department of Education and Training
- Commonwealth Department of Education and Training
- Mobil
- Blick Creative
- Naiko Personal Computers
- Toyota
- Hobsons Bay Community Fund
- Be Connected — Good Things Foundation
- Cultural Synergies
- Joncol Building Services

How to Find Us



1

Joan Kirner House

14 Thompson Street, Williamstown

2

Spotswood Community House

598 Melbourne Road, Spotswood

3

Altona North Library

Cnr Millers and McArthurs Roads, Altona North

4

Dulcie Shaw House

Walker Close, Altona North



Web: williamstown-spotswoodcc.org.au

Email: admin@wcec.com.au

ABN: 67 864 341 860 TOID: 4640 Inc. Ass. Reg. No: A0014000T



Find us on Facebook

We are a Not-for-Profit Incorporated Association, a Public Benevolent Institution and endorsed as a Deductible Gift Recipient. Donations are tax deductible.