



Williamstown
Community
and Education
Centre Inc



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and Education
Centre Inc

Semester Two 2018

9397 6168



HOBSONS
BAY CITY
COUNCIL



Semester Two 2018

Term Dates & Contact Details

TERM 3 — 16 JULY TO 21 SEPTEMBER

TERM 4 — 8 OCTOBER TO 14 DECEMBER

Joan Kirner House

14 Thompson Street, Williamstown, 3016

Spotswood Community House

598 Melbourne Road, Spotswood, 3015

OFFICE HOURS:

9:00 am to 4:00 pm

Monday to Friday

Tel: 9397 6168

Web: williamstown-spotswoodcc.org.au

Email: admin@wcec.com.au

ABN: 67 864 341 860

TOID: 4640

Inc. Ass. Reg. No: A0014000T



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Thanks to Roger Hersey for photography



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About Our Centre

Established in 1974, Williamstown Community and Education Centre Inc has been servicing the community for more than 44 years.

We manage two houses, Joan Kirner House and Spotswood Community House.

Our two houses provide support, skill development and social activities. We deliver quality adult education programs that reflect the interests and needs of all sectors of our community.



We have a strong commitment to the use of new technologies to improve learning outcomes for our community.

Our aim is to supply affordable, quality programs in a supportive, comfortable environment for our community.

We offer a variety of courses, programs, support and user groups as well as childcare, playgroups and programs for those with a disability.

Both of our houses are wheelchair-friendly, and those with a disability are welcome to participate in any class or program.



Accredited English and Literacy Classes

All new students need to make an appointment and be interviewed to ensure they are placed in a suitable class.

Courses are English as an Additional Language (EAL) Framework or Certificate in General Education for Adults (CGEA) accredited training.

Courses are government subsidised depending on eligibility. Individuals must meet Victorian Skills First Eligibility requirements.

This training is delivered with Victorian and Commonwealth Government funding.



English and Literacy Courses

- Certificate II English as an Additional Language
- Give and respond to simple verbal information and direction. VU21457

Course Fees

Please contact our office for information on fees and timetables. Fees and charges are subject to change.





Pre-Accredited Courses

GROUP/CLASS	WHERE	WHEN
Beginners Writing	Joan Kirner House	Mondays
Communication Skills / Basic Literacy (Disability Group)	Joan Kirner House	Mondays
Beginners Reading	Dulcie Shaw House	Tuesdays
High Speaking	Joan Kirner House	Wednesdays
Intermediate Reading & Writing	Altona North Library	Tuesdays & Fridays
Intermediate Conversation	Spotswood Community House	Thursdays
Wakety Pals Drama (Disability Group)	Joan Kirner House	Thursdays
Beginners Conversation	Spotswood Community House	Fridays



Skills for Education and Employment

Suitable for people of working age who need help with reading, writing, numeracy or language skills to improve their job opportunities.

Clients are entitled to 650 hours free training within a two year period.

Job seekers need to be registered with Centrelink as unemployed and looking for work.

Clients must be referred to this training by Centrelink or a jobactive agency.





Adult Migrant English Program

The Adult Migrant English Program provides up to 510 hours of free English language lessons to eligible migrants and humanitarian entrants.

In an AMEP class you will learn English language skills and information about Australian society.

Please call to check eligibility.





Computer Classes

All computer classes are held at our modern training facility at Joan Kirner House.

We deliver a diverse range of computer classes each year.

These classes are led by our friendly and experienced teachers. We offer classes for beginners to intermediate level students.

Please call the Centre for more information.

Topics covered include

- Computers for Absolute Beginners
- Using Word and the basics of word processing
- Creating a spreadsheet
- Performing basic calculations in Excel
- Using Clip Art, creating and editing newsletters, flyers, cards, etc.
- How to create an email address and use Outlook.



Childcare and Children's Activities

GROUP/CLASS

WHEN

Pelicans Three Year Old Program

Tuesdays and Wednesdays

Two + Year Old Activity Group

Friday Afternoons

Occasional Care

Thursday and Friday Mornings

French Club for Kids


Wednesday Afternoons

Lego Young Engineers

Wednesday Afternoons

Adam Turnbull Acting

Saturday Mornings



All Child Care programs are run by highly skilled and qualified staff who believe that children learn through play.

They provide a fun, happy, secure and caring environment where children can learn and grow.

**NOW TAKING
ENROLMENTS FOR
2019 THREE YEAR
OLD ACTIVITY
GROUP.**

WHERE

CONTACT

Joan Kirner House

Call 9397 6168

Joan Kirner House

Call 9397 6168

Joan Kirner House

Call 9397 6168

Joan Kirner House

Call Jim on 0432 719 034

Joan Kirner House

Call Tim 0410 154 290

Joan Kirner House

Call Adam 0419 593 257

Community Development

COMMUNITY AND SOCIAL SUPPORT PROGRAMS

IPC Health Care

Joan Kirner House
Mondays and Wednesdays
Call 8368 3000

Odyssey House

Joan Kirner House
Tuesdays and Thursdays
Call 9420 7600

Adult Children of Alcoholics

Joan Kirner House
Saturday Mornings
Call Victoria 0414 313 171

LIFESTYLE PROGRAMS

Willy Walking Group

Joan Kirner House
Wednesday Mornings
Call 9397 6168

Kadampa Meditation

Joan Kirner House
Monday Evenings
Call Jake 9670 6369

Gentle Yoga and Meditation

Joan Kirner House
Friday Mornings
Call Deb 0448 978 818
www.yogadanam.com.au

Adam Turnbull Acting

Joan Kirner House
Saturday Mornings
Call Adam 0419 593 257

Bone Boosters (Exercise Program)

Joan Kirner House
Thursday Afternoons
Call 9397 6168

RECREATIONAL PROGRAMS

Willy Wargaming

Joan Kirner House
Fridays—Fortnightly
Call Lily 0414 831 899

CAE Book Club

Joan Kirner House
Tuesdays—Monthly
Call Pam 0418 347 691

Australian Boating College

Spotswood Community House
Call Daniel 0408 369 664

Council Library Book Collection

Books to enjoy while at the Centre
Not for loan
Joan Kirner House

SPONSORED PROGRAMS

Cross Cultural Activity Program

Sponsored by Victorian
Multicultural Commission

Multicultural Awareness Program

Sponsored by Hobsons Bay City Council





Facilities and Services

CENTRE AND ROOM HIRE

The houses and rooms can be rented on an ongoing or casual basis for meetings, seminars, children's birthdays, playgroups, programs and support and social groups.

For rates and conditions visit our website, drop in or call 9397 6168.





FACILITIES AND SERVICES

- Monthly Newsletter with details of current and new initiatives, services and programs. To subscribe, email **admin@wcec.com.au**
- Free Open Access computer with internet access for local residents
- Mobile Phone Recharge Bar
- Photocopying is available in black and white or colour in A4 or A3 at reasonable rates
- Recharge Scheme
- Automated External Defibrillator
- Seed Bank
- Fresh Produce Exchange
- Book, DVD, CD and electronic games Swap
- Recycle Programs
- Coffee Machine
- Daily Newspapers
- Community garden beds
- Open access to Joan's Garden
- Referrals to local services
- Fliers, brochures and information on local services and events
- Free Community BBQ – Monthly
- Free Willy Walking Group – Wednesdays
- Free Morning tea – Wednesdays
- Environmental Awareness Programs

Events Calendar and Acknowledgements

EVENT

WHEN

Book Week

August

Spring into Life

September

National Childrens Week

October

Recycling Week

November

OUR CENTRE GREATLY APPRECIATES THE SUPPORT OF

- Hobsons Bay City Council
- Victorian Adult Community and Further Education Board
- Victorian Department of Health and Human Services
- Victorian Department of Education and Training
- Commonwealth Department of Education and Training
- Australian Communities Foundation
- Victorian Multicultural Commission
- Mobil
- Blick Creative
- Naiko Personal Computers

How to Find Us



1

Joan Kirner House

14 Thompson Street, Williamstown

2

Spotswood Community House

598 Melbourne Road, Spotswood

3

Altona North Library

Cnr Millers and McArthurs Roads, Altona North

4

Dulcie Shaw House

Walker Close, Altona North



Web: williamstown-spotswoodcc.org.au

Email: admin@wcec.com.au

ABN: 67 864 341 860 TOID: 4640 Inc. Ass. Reg. No: A0014000T



Find us on Facebook

We are a Not-for-Profit Incorporated Association, a Public Benevolent Institution and endorsed as a Deductible Gift Recipient. Donations are tax deductible.